



Finnova Academy

Course Prospectus

## Finnova User Interface

for new bank staff

Visit our website:

[www.finnova.ch/en/services/academy/](http://www.finnova.ch/en/services/academy/)



## COURSE PROSPECTUS

### Finnova User Interface (JAVA)

#### Course objective:

To train participants for their future work with the Finnova application and familiarise them with the main functions of the user interface.

#### Target group:

- New bank staff

#### Course prerequisites:

- PC user knowledge (MS Windows)

#### Course content Virtual Classroom Training (VC):

- Navigating within the Finnova application
- Data queries
- Data entry: client master, portfolio, accounts
- User customisation: favourites, views
- Setting personal preferences

#### Course content Web-based Training (WBT):

- How to navigate within Finnova?
- How to modify data?
- How to view charts?
- How to create favourites and views?
- How to set my personal user interface?

The difference between VC and WBT is that VC covers topics interactively in real time, with opportunities for in-depth answers to questions, while WBT adopts a general approach and is available to participants over an extended period, so they can choose for themselves where and when to learn.

#### Course languages:

- German
- English on request

#### Course duration:

- Virtual Classroom Training      ½ day  
and/or
- Web-based Training      approx. 2 hours



### Virtual Classroom Training (VC)

A Finnova Academy trainer located in Lenzburg communicates with participants via the internet, with live demonstrations and explanations of the Finnova user interface.

You can book new staff into one of our regularly scheduled virtual training sessions.

#### Training sessions:

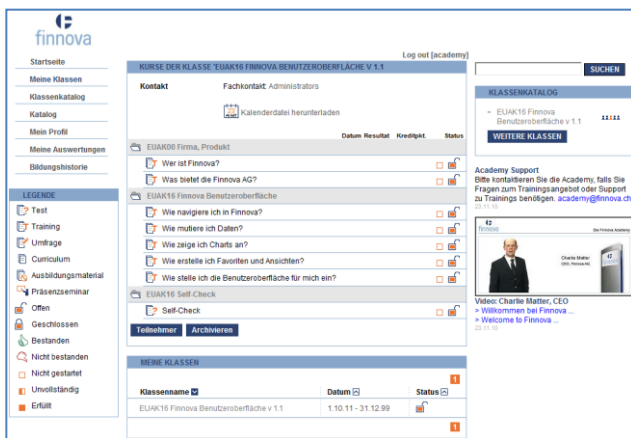
<http://www.finnova.ch/en/services/academy/details/58/>

#### Course times:

- 9.00 - 12.00 a.m.

#### Technical prerequisites:

- PC with sound adapter
- Headset or loudspeaker with microphone
- Internet access
- Internet Explorer version 9.x or higher
- HTML, JavaScript and cookies enabled



## COURSE COSTS - ACADEMY COINS

### Course cost per individual participant:

- Virtual Classroom 6 Academy Coins
- Web-based Training 5 Academy Coins

### VC&WBT package for the same user:

- 1 x Virtual Classroom & 1 x Web-based Training 9 Academy Coins

Academy Coins are a way to pay for your training needs.

### Academy Coins programme

With this programme, you purchase a suitable number of Academy Coins that can be redeemed for end user training courses.

| Academy Coins | Preis excl. VAT |
|---------------|-----------------|
| 25 coins      | 1,200 CHF       |
| 50 coins      | 2,250 CHF       |
| 100 coins     | 4,000 CHF       |
| 250 coins     | 8,750 CHF       |
| 500 coins     | 15,000 CHF      |
| 1,000 coins   | 25,000 CHF      |

### Example:

Suppose you are planning Virtual Classroom Training for five new recruits. Two of them are to participate in the Virtual Classroom Training part only, and you order a VC&WBT package for the three others. You also plan ten more Web-based Training courses for existing bank staff.

### Academy Coins calculation:

| Training type      | No. of people | Coins | Subtotal  |
|--------------------|---------------|-------|-----------|
| Virtual Classroom  | 2             | 6     | 12        |
| Web-based Training | 10            | 5     | 50        |
| Kombi-Training     | 3             | 9     | 27        |
| <b>Total</b>       | <b>15</b>     |       | <b>89</b> |

A one-time purchase of 100 Academy Coins for CHF 4,000 thus covers your annual training needs for new and existing staff, and compared to purchasing 2 x 50 coins you save CHF 500. Unused coins are carried over to the next year.

## UNIT PRICING - CHF

The following terms apply to banks wanting once-only Virtual Classroom Training or Web-based Training:

### Once-only course costs:

- Virtual Classroom CHF 400
- Web-based Training CHF 300

(Prices are in CHF, excl. VAT)

## CONTACT

### Get in touch with us:

Book places for new staff members at the next Virtual Classroom Training session, and/or Web-based Training.

### Our address:

finnova AG Bankware  
Academy  
Merkurstrasse 6  
CH-5600 Lenzburg  
Switzerland

Telephone: +41 (0)62 886 47 47  
e-mail: [academy@finnova.ch](mailto:academy@finnova.ch)

or approach your usual Finnova contact.

The Finnova Academy team